



ELC of SWFL  
Human Resources (Ad Hoc) Committee  
**January 12, 2015**  
8:30-9:30 am

**Purpose:** The Human Resource (HR) Committee is an ad hoc committee charged with reviewing personnel policies, salary and incentive pay, benefits and the human resources function of the ELC and, based on its review, making recommendations to the Board of Directors.

**Goals:**

1. To review the ELC salary and benefits structure in order to make future recommendations to the Board of Directors;
2. To review the Employee Reference Guide and make recommendations for updates

**Committee Members:** **Ivette Galarza**, Director of Program Quality, Redlands Christian Migrant Association; **Trina Puddefoot**, Executive Director, Early Steps – Health Planning Council; **Jill Turner**, CEO, Children’s Advocacy Center; and **Lara Sladick**, HR Director, Goodwill Industries.

**Staff:** **Susan Block**, CEO.

<u>Agenda Item</u>	<u>Facilitator/Presenter</u>	<u>Time Frame</u>
Welcome and Introductions	Trina Puddefoot	8:30-8:35
Vote to Approve August 18, 2014 and November 12, 2014 Minutes	Trina Puddefoot	8:35-8:40
ELC Update Follow-up to Group Health Insurance Decision	Susan Block	8:40-8:45
Review of Committee Purpose and Goals	Trina Puddefoot	8:45-9:00
Employee Reference Guide: Proposed Changes to Section 302: Health Insurance Coverage	Trina Puddefoot	9:00-9:20
New Business Items	All	9:20-9:25
Meeting schedule 2015	All	9:25-9:30

All meetings are held at the Early Learning Coalition 2675 Winkler Ave, Ft Myers, FL 33901 unless otherwise noted